



RISK MANAGEMENT PLAN

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Skipping Australia is responsible for this document.	

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1. Risk Management Policy

Skipping Australia's objective is:

- * To grow the sport of rope skipping across all geographical areas of Australia.
- * To promote the sport of rope skipping as a fun, aerobic fitness activity encouraging a healthy lifestyle.
- * To conduct coaching camps, coaching clinics and workshops throughout Australia to improve coaching techniques and skill levels of team coaches and members.
- * To provide organisation and administration for affiliated members in Australia.
- * To coordinate demonstrations, seminars, community activities, gala days and other special events.
- * To share and teach different styles of rope skipping.
- * To provide an atmosphere which promotes self discipline and responsibility.

Skipping Australia recognises that managing risk is integral to achieving its objectives. Skipping Australia acknowledges that risks are inherent in all aspects of Jump Rope. Skipping Australia also acknowledges that it faces a variety of other risks related to the pursuit and delivery of its strategy and day-to-day operations. For these reasons, Skipping Australia understands the importance of a structured and systematised approach to the identification and management of risks.

Skipping Australia is committed to managing and minimising risk by identifying, analysing, evaluating and treating risks to ensure Skipping Australia has the best prospects for achieving its strategic objectives and maintaining effective and efficient operations for the benefit of its members, participants, spectators and the broader community.

Skipping Australia will regularly monitor, review and report on the effectiveness of its approach to risk management and aims to develop and maintain a risk aware culture. It will do this by adhering to the principles reflected in *ISO 31000:2018 Risk Management – Guidelines* as follows:

- Risk management activities are integral to Skipping Australia and will be **integrated** across all Skipping Australia events and activities;
- Skipping Australia will ensure a **structured and comprehensive** approach to risk management;
- Skipping Australia's approach to risk management will be **customised** and appropriate for the nature and scale of Skipping Australia and the risks it faces;
- Skipping Australia will be **inclusive** of relevant stakeholders to improve risk awareness and better inform its risk management efforts;
- Skipping Australia will be **dynamic** in anticipating, detecting, acknowledging and responding to changing circumstances, events and the risk landscape;
- Skipping Australia's risk management efforts shall utilise the **best available information** and inputs, spanning historical, current and predictive information from all relevant and available stakeholders;
- Skipping Australia acknowledges that **human and cultural factors** influence all aspects of risk management and will promote a risk aware culture; and
- Skipping Australia will strive for **continuous improvement** in its risk management performance.

Skipping Australia executives and officials recognise and acknowledge their responsibilities for effective risk management. These include providing leadership and direction, allocating appropriate resources, monitoring and responding to information as it becomes available and encouraging a culture where speaking up and raising concerns is encouraged.



Fiona Mol & Kirralee Larkin
Co-Presidents Skipping Australia

2. Risk Appetite Statement

2.1. Purpose

The Executive Committee of Skipping Australia acknowledges that, in pursuit of its strategic objectives, Skipping Australia will face risks related to the following matters:

- Health and safety;
- Environmental
- Child safety and safeguarding;
- Technology;
- Financial;
- Commercial;
- Strategic;
- Reputational;
- Legal;
- Data security;

Skipping Australia is committed to systematically and diligently managing these risks and emerging risks that may arise that have an impact on Skipping Australia's strategy and operations.










This Risk Appetite Statement describes Skipping Australia's approach to managing risk and provides the basis for setting acceptable levels of risk tolerance and identifying and implementing mitigation strategies. Risks residually rated as "Extreme" or "High" in Skipping Australia's Risk Assessment Matrix will be subject to careful and more regular executive review and, where possible, will be managed down to a residual risk rating of "Medium" or "Low".

2.2. Skipping Australia's Strategic Objectives


Skipping Australia's core values, vision and mission connect directly to our strategic objectives. These involve, growing the sport of rope skipping across all geographical areas of Australia, promoting the health benefits of the sport, improving coaching techniques and skill levels of team coaches and members. Providing organisational support to affiliated members within Australia, co-ordinate showcasing of the sport, sharing and teaching different styles of rope skipping and providing a safe atmosphere which promotes self discipline and responsibility.

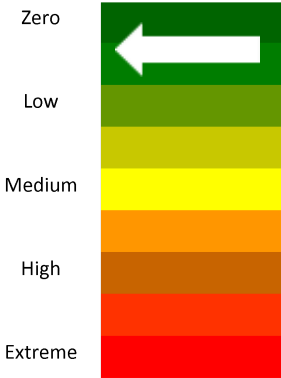
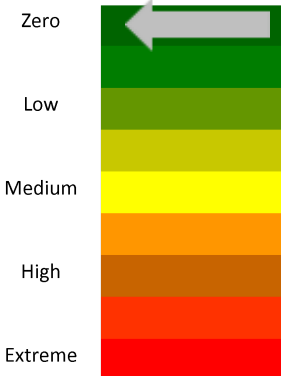
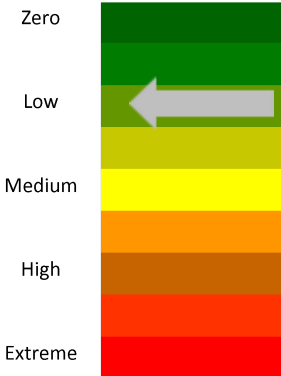
2.3. Risk Appetite Scale

Skipping Australia assesses its risk appetite in relation to particular risks using the follow scale:

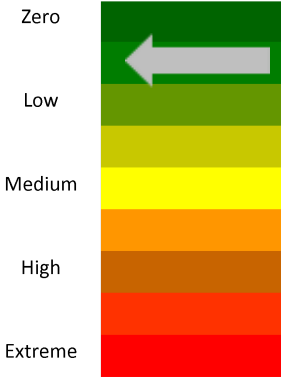
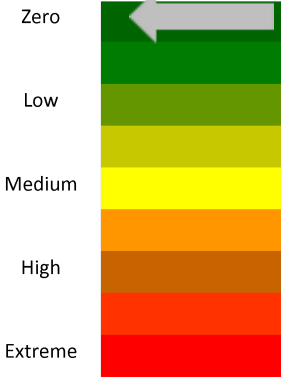
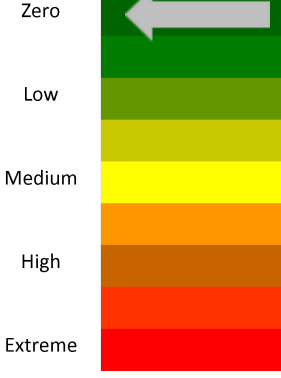
Risk Appetite	Description	Rating
Zero tolerance	Will avoid taking on any risk	
Low	Organisational preference is to take caution and accept as little risk as reasonably possible (ALARP)	
		
Medium	Takes a balanced view to risk taking	
		
High	Willing to consider options having greater than normal inherent risk	
		
Extreme	Willing to take on an aggressive level of risk taking	
		

2.4. Risk Appetite Statements

Health and Safety Risks	Health and Safety Risk Appetite
<p>Skipping Australia is committed to providing the highest standards of health, safety and welfare for its committee, volunteers, coaches, athletes, spectators and participants.</p> <p>Skipping Australia seeks, wherever it is reasonably practicable to do so, to avoid inherently risky activities and to manage work health and safety risks to the lowest extent possible.</p>	

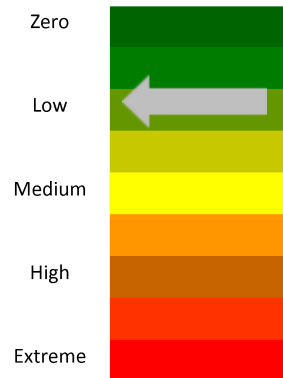
Environmental Risks	Environmental Risk Appetite
<p>Skipping Australia acknowledges the environment risks that may occur at events, venues & training facilities. Skipping Australia will follow necessary protocols to identify potential risks or issues that could threaten an event and will follow suitable processes and precautions to mitigate those risks.</p> <p>Skipping Australia is willing to accept a low risk for environmental factors</p>	 <p>The scale consists of five horizontal bars of increasing height from top to bottom, colored as follows: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A white arrow points to the 'Low' level.</p>
Child Safety and Safeguarding	Child Safety and Safeguarding Risk Appetite
<p>Skipping Australia is committed to providing a safe and respectful environment for its committee, volunteers, coaches, athletes, spectators and participants. Coaches and athletes must at all times be protected from physical and psychological harm and Skipping Australia is committed to eradicating all forms of discrimination, harassment and bullying.</p> <p>Skipping Australia has a zero-tolerance approach to any form of abuse or exploitation of its committee, coaches, volunteers, athletes and participants (including children).</p>	 <p>The scale consists of five horizontal bars of increasing height from top to bottom, colored as follows: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A white arrow points to the 'Zero' level.</p>
Technology Risks	Technology Risk Appetite
<p>Skipping Australia's technology platform is critical to its ability to service and connect with its broad range of stakeholders. It is also a critical enabler of competition management capabilities for Skipping Australia's many associations, clubs, volunteer administrators and participants.</p> <p>Skipping Australia's information technology security program must be robust enough to mitigate the various cyber threats to which Skipping Australia is exposed.</p> <p>Skipping Australia has a low appetite for accepting risks that may compromise its ability to service and connect with its stakeholders.</p>	 <p>The scale consists of five horizontal bars of increasing height from top to bottom, colored as follows: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A white arrow points to the 'Low' level.</p>

Financial Risks	Financial Risk Appetite
<p>Skipping Australia is a not-for-profit organisation that exists to service its members and administer the sport of Jump Rope in Australia. It must remain financially sustainable to do this.</p> <p>As such, Skipping Australia has a low-risk appetite for the irresponsible use and allocation of its financial resources.</p>	<p>The scale consists of five horizontal bars of increasing risk from top to bottom: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Low level.</p>
Commercial Risks	Commercial Risk Appetite
<p>Skipping Australia’s key source of revenue is its members & events. Skipping Australia is looking to change this. Skipping Australia intends to be commercially nimble, entrepreneurial and look for ways to sustainably grow and diversify its revenue base through partnerships and secure the financial underpinning of its strategic objectives.</p> <p>Skipping Australia has a medium appetite to explore and take commercial risks, within reason.</p>	<p>The scale consists of five horizontal bars of increasing risk from top to bottom: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Medium level.</p>
Strategic Risks	Strategic Risk Appetite
<p>Skipping Australia operates in a competitive environment, where multiple sports, leisure and entertainment products are competing for consumer and participant attention. Skipping Australia needs to be agile, nimble and positioned to adapt to the changing world in which it lives and operates.</p> <p>As such, Skipping Australia is willing to accept a moderate to high level of risk in pursuit of its strategic objectives.</p>	<p>The scale consists of five horizontal bars of increasing risk from top to bottom: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Medium level.</p>
Reputational Risks	Reputational Risk Appetite

<p>Skipping Australia operates in a low risk environment as Jump Rope is not well known. Scrutiny arising from controversies that can be associated with Skipping Australia can significantly damage Skipping Australia’s reputation and its ability to attract and retain participants and commercial support.</p> <p>Skipping Australia will seek to communicate clearly and transparently at all times, subject to the various codes and policies to which Skipping Australia and its athletes are subject.</p> <p>Skipping Australia has a low appetite for any activity that may compromise our brand or credibility.</p>	 <p>A vertical risk appetite scale with five levels: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Zero level.</p>
<p>Legal Risks</p>	<p>Legal Risk Appetite</p>
<p>Any failure by Skipping Australia to comply with legal, regulatory and legislative compliance requirements is almost certain to lead to financial and reputational damage for Skipping Australia and Jump Rope as a sport.</p> <p>Skipping Australia has a zero-tolerance approach to failure to comply with legal, regulatory and legislative compliance requirements to which it is subject.</p>	 <p>A vertical risk appetite scale with five levels: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Zero level.</p>
<p>Data Security Risks</p>	<p>Data Security Risk Appetite</p>
<p>Skipping Australia acknowledges its obligations in respect of personal information and is not willing to accept the risk of financial loss and reputational damage associated with the breach of data protection legislation.</p> <p>Skipping Australia has zero tolerance for the loss, or unauthorised disclosure, of personal information or other commercially sensitive information, howsoever it may occur.</p>	 <p>A vertical risk appetite scale with five levels: Zero (dark green), Low (medium green), Medium (yellow-green), High (orange), and Extreme (red). A grey arrow points to the Zero level.</p>
<p>High Performance Risks</p>	<p>High Performance Risk Appetite</p>

One of the key measures of success of Skipping Australia is the level of success of its elite teams and athletes on the world stage, namely at the World Championships. Skipping Australia does not sanction any form of conduct that would be prohibited conduct under any integrity code or policy, law or regulation.

Skipping Australia is willing to accept a low level of risk in pursuit of optimal high-performance outcomes.



3. Risk Matrix

3.1 Table 1: Risk Likelihood Ratings

Level	Rating	Criteria
A	Almost Certain	<ul style="list-style-type: none"> Is almost certain to occur Risk has more than 75% chance of occurring Will occur in the next 6 months
B	Likely	<ul style="list-style-type: none"> The event will probably occur more than once Risk has 50-74% chance of occurring Will occur within 18 months
C	Possible	<ul style="list-style-type: none"> The event might occur at some time Risk has 25-49% chance of occurring
D	Unlikely	<ul style="list-style-type: none"> Could occur at some time Risk has less than 25% chance of occurring Will occur within 54 months
E	Rare	<ul style="list-style-type: none"> The event may occur only in highly exceptional circumstances Not likely to occur within next 5 years

3.2 Table 2: Risk Assessment Matrix

What is the level of the risk and is it acceptable?

The matrix below identifies the levels of risk by cross-referencing the likelihood and consequence. Risks evaluated as 'Extreme' will have a significant impact and a high likelihood of occurring while those with a 'Low' rating are unlikely to occur and have minimal consequences. This rating should form a key of how you treat the risk e.g. a low rating may see the risk being accepted while a high rating may mean it is avoided completely.

		Consequence				
Li ke li h o o d		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Severe
	A: Almost Certain	Low	Medium	High	Extreme	Extreme
	B: Likely	Low	Medium	High	High	Extreme
	C: Possible	Low	Medium	Medium	High	Extreme
	D: Unlikely	Low	Low	Medium	High	High
	E: Rare	Low	Low	Medium	Medium	High

3.3 Consequence Descriptors

Risk/consequence descriptors involves identifying the potential risks, the consequence of risk occurring, level of risk, action, resources required, responsibility & time line, communication, risk treatment, review and if additional actions are required. It is about considering the options and selecting the most appropriate method to achieve the desired outcome.

Skipping Australia will consider standard treatment options including:

- **Accepting the risk** – for example considering whether minor injuries from participating in Jump Rope as being an inherent/acceptable risk.
- **Avoiding the risk** - Cancel or changing the scheduled activity/dates to avoid a risk. For example, if qualified coaches unavailable on day scheduled for workshop/training it maybe decided better to avoid this risk by rescheduling or cancelling the event.
- **Reducing the risk** – It may be possible and acceptable to reduce the likelihood or consequence (or both) of a risk through a certain action, policy, equipment etc. For example ensuring floor is clear of debris/hazards to reduce the likelihood and consequence of a risk.
- **Transferring the risk** in full or in part, for example via the policies of Skipping Australia that all members accept prior to attending any endorsed event – For example insurance coverage, waivers and warning signs.
- **Retaining the risk** – Skipping Australia may not be able to eliminate the risk, but instead acknowledging the risk is an important part of the sport activity and some risk must be retained because of the inherent nature of the sport activity. If retaining the risk it is important to consider the likelihood and consequence of the risk

Skipping Australia will treat all risks as they are rated and will carefully necessary policies, procedures and strategies to treat and/or manage the risk should it occur using Table 3, below, as a guide

3.4 Table 3: Consequence Descriptors

RISK CATEGORY/CONTEXT: E.G: Governance, Facility, Finance, Policy, Event			1. Events / Trainings / Competitions							
POTENTIAL RISK: (What can happen)	THE CONSEQUENCES OF AN EVENT HAPPENING		LEVEL OF RISK (Refer to table e.g. Extreme, High, Medium etc.)	ACTION (How will the risk be treated)	RESOURCES REQUIRED (Funding, equipment, personnel etc.)	RESPONSIBILITY & TIMELINE (Who and When)	COMMUNICATION (Who needs to be notified and how)	RISK TREATED (What has been actioned to treat this)	DATE REVIEWED	ADDITIONAL ACTION PLAN REFERENCE (If an additional specific risk action plan has been established)
	LIKELIHOOD (Refer to table e.g. A = Almost Certain)	CONSEQUENCES (Refer to table e.g. 1 = Insignificant etc.)								
EXAMPLE: <i>Fire Risk & Evacuation of Championship Venue</i>	<i>D – Unlikely</i>	<i>5 - Severe</i>	<i>High</i>	<i>Brief all participants at start of event with all fire exits & evacuation meeting points.as per venue requirements Follow instructions from venue personnel/fire wardens</i>	<i>NA</i>	<i>Event Coordinator & Venue Fire warden</i>	<i>Athletes, officials, spectators</i>	<i>Share venue information including emergency evacuation with members prior to attendance</i>	<i>15.3.2024</i>	<i>N/A</i>

RISK CATEGORY/CONTEXT: E.G: Governance, Facility, Finance, Event			2. Governance / Policy/Finance							
POTENTIAL RISK: (What can happen)	THE CONSEQUENCES OF AN EVENT HAPPENING		LEVEL OF RISK (Refer to table e.g. Very High, High etc.)	ACTION (How will the risk be treated)	RESOURCES REQUIRED (Funding, equipment, personnel etc.)	RESPONSIBILITY & TIMELINE (Who and When)	COMMUNICATION (Who needs to be notified and how)	RISK TREATED (What has been actioned to treat this)	DATE REVIEWED	ADDITIONAL ACTION PLAN REFERENCE (If an additional specific risk action plan has been established)
	LIKELIHOOD (Refer to table e.g. A = Almost Certain)	CONSEQUENCES (Refer to table e.g. 1 = Negligible etc.)								

3.5 Monitor and Review

Skipping Australia will continue to monitor the inherent risks association with the Sport of Jump Rope to ensure the likelihood or consequence doesn't change and that identified treatments are correct and effective.

The ongoing review of all possible risks to Skipping Australia is crucial to ensure there is pro-active identification of changes that may expose Skipping Australia to additional risks over time. Some areas may need monitoring/review regularly, while governance policies can be annually.

4. Detailed Risk Treatment Plan

For risks identified by Skipping Australia within the Risk Management Action Plan that require a more detailed review to determine a satisfactory treatment plan or response plan should the risk occur.

Risk Category/Context:	
Potential Risk:	
Level of Risk	
Responsible person(s):	
Pre-Emptive Actions: What actions are to be taken to manage the risk now it has been identified based on whether you chose to avoid, reduce, transfer or accept the risk e.g. new policy, equipment maintenance, weekly inspections, communication etc.	
Proposed Response: What action are to be taken if the risk occurs?	
Resource Requirements – What resources are required to treat the risk whether through the pre-emptive action or response e.g. financial, human resources, equipment etc.)	
Time Frame – Outline the time frame and key dates/milestones for any pre-emptive actions or risk management	
Compiled by:	Date:
Reviewed by:	Date:

5. Communication

Communication is crucial to Skipping Australia effectively managing risk. Clear communication from Skipping Australia ensures members are aware of key responsibilities and/or relevant policies/processes, available on Skipping Australia website and a clear process on how to report a risk is understood.

The Skipping Australia risk management plan will be reviewed and updated accordingly and version will be stated on the Front Cover.