

17 September 2017
Skipping Australia
Annual General Meeting

Carrara Indoor Stadium, Broadbeach Road, Nerang, Gold Coast, QLD



Skipping Australia Annual General Meeting



Date/Time: 1700hrs 17 September 2017

Location: Carrara Indoor Stadium, Broadbeach Road, Nerang, Gold Coast, QLD

Attendees: See list below

Purpose: AGM

1. Attendees – 2016 Committee

- a. President – Luke Winstanley
- b. Vice President – Taryn Hodgson
- c. Secretary – John Tucker
- d. Treasurer – Brendan Davis
- e. Music and Technical – Craig Gilbert
- f. Coaching Director - Vacant
- g. Chair Rules – TK Ogawa
- h. Rules – Taryn Hodgson
- i. Rules – Kim Rowe/Eliza Pridham
- j. Rules – Elle Meteyard

2. Attendees – Non Committee

- a. See attached list – Annex B

3. Apologies submitted

- a. Rules Committee – Nicole Brown
- b. Rules Committee – Carolyn Barker
- c. Lisa Buchanan – Jazzy Jumpers

4. Meeting Opening and Previous Minutes

The President opened the meeting at 1710hrs. The previous AGM minutes were discussed and agreed they were accurate.

Motion Proposed: Taryn Hodgson

Motion Seconded: John Tucker

Outcome: Carried

5. Matters Arising from Previous Minutes

There were no actions arising from previous minutes. All actions that remained outstanding were carried forward to New Business for prioritisation and discussion at 2017 AGM. The Agenda for the 2017 AGM is attached as Annex A.

6. Agenda General Business

a. President's Annual Report

The President presented a formal Annual Report which outlined major Association activities and is enclosed as Annex C.

Motion Proposed: Luke Winstanley

Motion Seconded: John Tucker

Outcome: Carried

b. Audited Statement of Accounts

The Treasurer presented the Financial Report, available for review on request, which demonstrated a successful year for Skipping Australia with an overall deficit generated for the Association of approximately \$10,000. This was primarily due to the funding supplied to the 49 athletes who attended the 2016 FISAC World Championships in Malmo, Sweden in July 2016. Overall, the Financial Statements reveal the Association is in a very strong financial position.

The Auditor's independent report strongly supported the Treasurer's processes and systems.

There was lots of discussion surrounding the financials for the Association, and all comments were positive in relation to the manner in which the accounts are being managed.

Murray Norman requested whether the Strategic Plan was integrated with the Financials (for current and future years) and the President advised as this Strategic Plan was the first published version, it was not integrated with the current financials. The President offered that as the maturity of the Association grew, so to would the integration levels for both planned activities and financial management.

Motion Proposed: Brendan Davis

Motion Seconded: Taskashi Ogawa

Outcome: Carried

Murray Norman requested clarification on the Associations eligibility to seek Tax Deductibility/GST exemptions based on our achieving NSO status. The President thanked Murray for raising this and accepted his offer to progress this opportunity once NSO status was achieved.

Action: Murray Norman to investigate Tax deductibility and GST Exemptions for Skipping Australia

c. Election of Office Bearers

The President vacated all Office Bearers and called for nominations to fill vacant positions. Several changes to Committee positions were proposed with the role descriptions read out by the President before calling for nominations.

The following people were successful in winning Office Bearer committee positions, with the listed proposers and seconder's.

- a. **President** – Luke Winstanley (Nominated TK Ogawa, Seconded Taryn Hodgson)
- b. **Vice President** – Taryn Hodgson (Nominated Brendan Davis, Seconded Luke Winstanley)
- c. **Secretary** – Jo Oliver (Nominated Brendan Davis, Seconded Luke Winstanley)
- d. **Treasurer** – Kiralee Larkin (Nominated Brendan Davis, Seconded Tanya Bucklar)

Outcome: Carried

d. Election of Ordinary Committee Members

The President vacated all non Office Bearers and called for nominations to fill vacant positions.

The President reinforced the value of having a wide representation on the Rules Committee as they have done a very good job this year in issuing an updated SA Rules prior to the National Championships and keeping the association relevant with rules updates and alignment with the international body.

Representatives from six separate Clubs, from most of the Australian states, would ensure a balanced approach to any new rules. The President suggested the current structure for the Rules Committee to remain with the addition of a Victorian representative.

The following people were nominated by those attending and individually accepted their nominations;

- a. **Chair Rules** – TK Ogawa (NSW)
- b. **Rules** – Nicole Brown (NSW)
- c. **Rules** – Carolyn Barker (QLD)

- d. **Rules** – Taryn Hodgson (QLD)
- e. **Rules** – Ellie Metyard (QLD)
- f. **Rules** – Eliza Pridham/Kim Rowe as mentor for Eliza (NT)

Outcome: Carried

- g. **Music and Technical Director** – Craig Gilbert (Nominated Luke Winstanley, Seconded Brendan Davis)
- h. **Assistant Music**– Karen Binns (Nominated Luke Winstanley, Seconded Brendan Davis)
- i. **Coaching Director** - Vacant

Outcome: Carried

At this time the President advised three new positions were needed to assist with the liaison between organisations (Heart Foundation, Australian Institute of Sport, Sponsors, etc) as Skipping Australia became a recognised Sporting Body. The President called for nominations.

- j. **Government Liaison** – Murray Norman (Proposed Craig Gilbert, Seconded Luke Winstanley)
- k. **General Assistant** - Brendan Davis (Proposed Doug Steele, Seconded Belinda Turner)
- l. **General Assistant** - John Tucker (Proposed Kate North, Seconded Karen Binns)

Outcome: Carried

The President thanked everyone for their nomination and welcomed the new 2017/2018 committee.

e. Appointment of Auditor

The existing Skipping Australia Auditor (Brian Tucker) was appointed again for the 2017/18 Calendar Years.

Motion Proposed: Tanya Bucklar

Motion Seconded: Kate North

Outcome: Carried

f. Australian Sports Commission – National Sporting Organisation (NSO)

The President discussed the ongoing process for Skipping Australia to be recognised as a sport with the Australian Sports Commission and advised the Association was very close to receiving approval.

The President advised this accreditation will assist us with achieving our longer term plans within the sport and will allow us to bid for government funding and grants for both the committee and individuals attending our National Championships. The following activities remain outstanding prior to formally submitting our proposal to the Australian Sports Commission;

- Grow our membership base to 1000 members/officials/coaches/volunteers
- Provide advice from FISAC/WJRF in relation to our progress against achieving Sport Accord membership within the International Olympic Committee
- Approve the suite of documents
 - Skipping Australia 2016-2018 Strategic Plan,
 - Skipping Australia 2016-2018 Member Protection Policy
 - Skipping Australia 2016-2018 Code of Conduct
 - Skipping Australia 2016-2018 ASADA Anti-Doping Policy

The above documents were tabled for review and approval and the President sought agreement from the AGM members that the documents would be posted to the Skipping Australia website (under Document Links) and the Rope Skipping community would be given two weeks for review comments. At the end of two weeks review (1 October 2017) all feedback would be considered and the document amended (if necessary).

If any significant feedback was received, the President would circulate that feedback to the members attending the AGM and seek advice. If no significant feedback was received during the review period, this would mean the AGM voted to accept the documents and approve them with effect 1 October 2017.

The President advised the timeline for submission to the Australian Sports Commission was in early January 2018.

Motion Proposed: Taryn Hodgson

Motion Seconded: John Tucker

Outcome: Carried

g. Constitution Review

The President led a discussion on changes to the existing Constitution and offered several amendments based on discussions with other Committee members and general discussions with Association members. These amendments were appended to the rear of the AGM Agenda for ease of communication.

Each amendment was dealt with separately and is explained below with the changes italicised. The forum agreed on the exact words and they are captured below. The amendments were as follows;

- **Quorum Numbers**

Current Constitution Para 7e - The quorum for a general meeting shall not be less than one third of the members of the Association.

Proposed Constitution Para 7e - The quorum for a general meeting *shall not be less than thirty* members of the Association, *with at least 50% of affiliated Clubs represented.*

Motion Proposed: Luke Winstanley

Motion Seconded: John Tucker

Outcome: Carried

- **Special Resolution and Voting Process**

Current Constitution Para 7f - Voting at a general meeting shall be by a show of hands unless a secret ballot is requested. The method of such ballot shall be determined by resolution of the meeting and be in the form of Ordinary Ballot, Preferential Voting or Proportional Representation.

Decisions shall be made by a simple majority vote except for those matters which must be decided by a special resolution where a three quarter majority is required.

Proposed Constitution Para 7f - Voting at a general meeting shall be by a show of hands unless a secret ballot is requested. The method of such ballot shall be determined by resolution of the meeting and be in the form of Ordinary Ballot, Preferential Voting or Proportional Representation.

Decisions shall be made by a simple majority vote *and consistent with the process outlined at Para 7e for General Meetings (not be less than thirty members of the Association, with at least 50% of affiliated Clubs represented).*

Motion Proposed: Taryn Hodgson

Motion Seconded: Craig Gilbert

Outcome: Carried

- **Proxy Votes**

Current Constitution Para 7g - All votes shall be given personally and there shall be no voting by proxy.

Proposed Constitution Para 7g - All votes shall be given personally if in attendance, or with proxy voting permitted if not in attendance.

Motion Proposed: Taryn Hodgson

Motion Seconded: Craig Gilbert

Outcome: Carried

- **Membership Categories**

Proposed Constitution Para 4 – New content; currently does not exist

Notwithstanding the above, the membership of the Association shall consist of the following:

- a) General Member - Any person, over the age of 18, who is a fully paid and enrolled skipper. General members have voting rights and are entitled to hold any office.*
- b) Junior Member - Any enrolled, fully paid skipper under the age of 18 years. Junior Members shall have no voting rights nor be entitled to hold any office unless authorised via a Committee meeting.*
- c) Affiliate Member - Any individual who does not satisfy the membership criteria for the other categories but wants to be involved with the Association as either an official, volunteer, supporter, coach or guardian of another membership category. Each new member applying for Affiliate membership status will seek membership at either an AGM, or via a committee nomination, if occurring throughout the calendar year.*
- d) No membership fees are attached to Affiliate member status although this category of member is assigned full voting rights and are entitled to hold any office. Individual Clubs are to keep records of Affiliate members and provide a summary of all member categories with the annual return of membership to the Association.*

Motion Proposed: Luke Winstanley

Motion Seconded: John Tucker

Outcome: Carried

h. World Championships Funding

Vice President and Head Coach of Skipping Australia conducted a review of financials and found the contributions spent from Association monies towards funding Team Australia was unsustainable in the longer term.

Accordingly, the Vice President created a new funding program (attached) and circulated it to all Club coaches and the SA Committee via email in advance of the AGM. Clubs were provided three weeks notice to respond and where requested to vote on the proposal at the AGM. With some minor amendments, the overwhelming response was that the new funding arrangements would achieve a better outcome and support members who qualified for Team Australia whilst also demonstrating financial responsibility for Association funds.

The elements of the proposal were as follows;

- Skipping Australia funding benchmarks are based on the 10th, 5th and 3rd place result of each individual and team event from the previous FISAC IRSF World Championships (15+ years), World Youth Championships (12-14 years) and International Open Tournament (15+ years).
- Funding is only eligible to be earned in the **qualifying year** for skippers/teams who are attempting to qualify for the next World Championships. No top up funding is permitted in any other year.
- Any individual/s who receive funding will have the amount credited against their overall FISAC WC package costs for the FISAC IRSF World Championships.
- Skipping Australia will normally nominate two judges as per FISAC IRSF obligations. Skipping Australia will fund the WC entry fee/package and uniform costs for two supplied judges and one Head coach.
- Total funding for Skipping Australia supplied Judges will be limited to the maximum costs Skipping Australia would have incurred if no judges were provided in accordance with FISAC rules.
- Club coaches who are travelling with a team to the FISAC IRSF World Championships may be eligible to receive a discounted package price. The discount will be determined after the team and individual funding is finalised and budgets are assessed. A limit of one coach per club (excluding Head Coach) will be funded from Skipping Australia. Where more than one coach per Club qualifies a team, the Club may choose to share funding amounts. This amount will be decided by the Skipping Australia committee and advised to Clubs as soon as possible after qualification occurs.

- Skipping Australia will provide a SA kit bag for all skippers, club coaches, teams and judges at no cost to the individual.
- Currently there are no established qualifying standards for attendance at the FISAC World Championships beyond placings at Australian Championships. In order to ensure Skipping Australia send qualified athletes, Skipping Australia will introduce qualifying standards for 2019 and beyond.

Motion Proposed: Taryn Hodgson

Motion Seconded: Luke Winstanley

Outcome: Carried

i. Nationals Venue

The 2016 AGM elected to run Nationals Competitions on a rotational basis with QLD, NSW and ACT each taking a turn, year on year. 2017 was identified as a QLD year and Skipping Queensland volunteered to host the event in the Gold Coast.

This decision was made on the assumption that the 2018 Nationals would be in Sydney, immediately before Australia hosted the FISAC World Championships. With Australia withdrawing its bid, this decision could be reviewed at the 2017 AGM.

Some robust conversations were held, with Kings offering to host the 2018 National Championships, but the majority of AGM members determined to keep the rotational policy in place and extend that to other capital cities when they were sufficiently mature to host an event. Accordingly, the rotational policy agreed the following locations would host the Nationals in the next three years;

- 2018 – ACT
- 2019 – NSW
- 2020 - QLD

The rotational policy would be revisited next year, adding the opportunity for other state/territories to bid for 2021 (ie VIC/NT/SA). The meeting agreed to discuss this at the next AGM.

The President, representing the Jazzy Jumpers, committed to providing information on the 2018 ACT Venue and dates within 2 weeks of the AGM. The President advised the venue was tentatively booked for 9-11 June 2018 at the Australian Institute of Sport. These dates are a Public Holiday Long weekend for all states (except Queensland).

Action: Luke Winstanley to provide the Committee with relevant information about the 2018 Nationals venue and timings.

Motion Proposed: Kiralee Larkin

Motion Seconded: Jeremy English

Outcome: Carried

7. Agenda New Business

The AGM discussed the following non-agenda items;

a. Technical Equipment – Purchase Request

Craig Gilbert, Music and Technical Director requested approval to expend Association funds on updating the technology equipment needed to run the National Championships.

The AGM agreed to spend up to AUD\$3000 after submission of a proposal to the Committee on replacement equipment. Expenditure to be ratified at Committee meeting. Indicative equipment is as follows;

- 200 extra counters to be purchased with 50 modified for scoring
- Purchase more cabling for counting systems

Action: Craig Gilbert to provide a proposal to the SA Committee for planned expenditure on technology replacements. Approval granted for up to \$3000.

Motion Proposed: Craig Gilbert

Motion Seconded: Brendan Davis

Outcome: Carried

b. Update to Technical Skills/Coaching/Official Training Package – Purchase Request

The President discussed the recent release of the excellent product for coach, official, athlete and supporter development via an electronic pathway for improvement.

The package was released during 2017 to all Clubs as a training aid for coaches and is intended to be the baseline for future improvements for all clubs. Over 350 individual tricks have been catalogued, via video, from multiple angles so the user can see how the trick is completed in slow motion and provides an excellent method to visualise and learn new skills.

The tool can be used to aid in coaching, training, skills acquisition, counting, judging and all elements of our sport. The tools are excellent and we should try and protect them by keeping them off the Internet. They remain the intellectual property of Skipping Australia and we will strive to provide updates each year.

The meeting agreed to fund up to \$1000 to update the package and keep it current and or investigate the option of hosting the package online via amended software.

Action: Karen Binns to investigate costs for hosting of the electronic training package.

Motion Proposed: Craig Gilbert

Motion Seconded: Taryn Hodgson

Outcome: Carried

8. Meeting Closure

The President thanked all attendees for their efforts and the meeting was closed at 1915hrs.

9. Actions Arising Summary

Date Raised	No	Action Assignee	Action Item	Update Comment
16Sep17	1	Murray Norman	Murray Norman to investigate Tax deductibility and GST Exemptions for Skipping Australia	
16Sep17	2	Luke Winstanley	Luke Winstanley to provide the Committee with relevant information about the 2018 Nationals venue and timings in ACT.	
16Sep17	3	Craig Gilbert	Craig Gilbert to provide a proposal to the SA Committee for planned expenditure on technology replacements. Approval granted for up to \$3000.	
16Sep17	4	Karen Binns	Karen Binns to investigate costs for hosting of the electronic training package.	



Annual General Meeting
1700 - 1800 Sunday 17 September 2017
Carrara Indoor Sports Stadium,
Broadbeach Road, Nerang, Gold Coast, QLD

Agenda

1. Attendees and apologies
2. Confirmation of Previous Meeting Minutes
3. Matters Arising from Previous Meeting
4. General Business
- a. Committee Reports
 1. President's Annual Report
 2. Treasurer's Report – Financial Statements
- b. Committee Position
 1. Election of Office-Bearers
 2. Election of Committee
 3. Appointment of Public Officer
- c. AIS National Sports Organisation (NSO)
 1. Progress, status, approach and timings
 2. Documents for Approval
- d. Constitution Review
 1. See attachment
- e. Future National Championships -Timing and Venue
 1. 2018
 2. 2019
- f. 2018 World Championships Update
- g. SA Benchmark Funding – Discussion
 1. See attachment
5. Other Business
6. Close

Skipping Australia AGM Attendees (Non Committee)

<i>Kings Skipperos</i>		
Kate Walker	Michelle Mikkelson	Machelle Mynurgh
Mick Roughley	Sonya Zoughtey	Learne Hawkins
Tracey King	Jenny Meteyard	
<i>Jazzy Jumpers</i>		
Brendan Davis	Doug Steele	Stef Whyte
Kate North	Kiralee Larkin	Belinda Turner
Tanya Bucklar	Tambra Simpson	Cathy Cheney
<i>Hot Shots</i>		
Selina Robson	Karen Jones	Bronwyn Bowdler
<i>St George</i>		
Rachel Norman	Murray Norman	Karen Binns
<i>Northbridge</i>		
Becky Evans	Denise Chan, Leila Bowe	Jeremy English
<i>Pumper Jumpers</i>		
Emma Rowe	Sarah Brown	
<i>Various Clubs</i>		
Janelle Mills Hilliard Hoppers	Sue Matthews Coro Ice	Bridgette Logan Bayside Skippers
Neena Ingerman Bayside	Kevin Brooks, visitor	Jo-Anne Oliver CAM
Bryan Grose Loftus Leapers	Ella Layden Skipz	Isabelle Freeman Skipz
Barbara Colyer visitor		



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2017 President's Annual Report

The time since the AGM in 2016 and all of 2017 has proven to be a very busy period for Skipping Australia. There have been many achievements and strong development for our sport and I think we are in a period of strong growth as we continue to move from strength to strength.

Firstly, I would like to thank all the athletes, coaches, officials, volunteers and family members for participating, or providing support, to our members from all around Australia.

Local and state association and club development is key to the future of our sport and I'm heartened to see our numbers grow in both number of Clubs, and participating athletes from last year. (14 Clubs – 2016; 18 in 2017; 240 elite skippers 2016, 275 in 2017). The fact there are 174 competitors under 12 bodes well for the future.

Thank you to the outgoing committee for your dedication and effort; I think you have left the Association in a better state than at last years AGM.

Similarly, thanks and congratulations go to the hundreds of volunteers and officials that form the army out there in Club-land. Without the tireless effort of coaches, volunteers and family members we wouldn't have an Association to keep going.

International Relations (FISAC)

We have strengthened our position in FISAC, grown with their organisation and continued to develop healthy working relationships as they foster the growth of our sport throughout the world.

The Sport is on track for National recognition with the Australian Institute of Sport and our Executive committee at the FISAC Oceania level is working with the international community to place our sport on the Olympic agenda.

Some outstanding results at the 2016 FISAC IRSF World Championships with multiple individual medals and two teams declared Overall World Champions; 12-14Yr Female Junior Team (Hot Shots) and 15+ Mixed Team (Cleveland Air Magic).

Additionally, Ben Cooper (CAM) placed silver in the Overall Male 15+ and Lily Barker (CAM) placed silver in the Overall Female 15+. A wonderful championship with many new memories made for our entire 49 strong Team Australia and their support crew. There were too many medals to mention, but Australia represented very strongly in the world community.

International Relations (WJR)

Skipping Australia has engaged with WJR and commenced meaningful dialogue about the alignment of our two organisations into the future. More to come on that at a later time, keep watching for an update. We have made tremendous friends with the Executive of WJRF and they have been invited to attend a future Australian Championships.

Public Relations (Website, Facebook)

We have updated our communications channels and are working to make them more effective. We are keen to ensure we get information out to Clubs and welcome any suggestions you may have. Please find us at our online presence (Facebook, Website, etc) and make our community aware of what is happening in your part of our sport.

Development

The Committee has been working to improve our processes and systems in order for us to achieve National Sporting Organisation (NSO) status with Australian Institute of Sport (AIS). This is being dealt with at our AGM and the following documents support our submission;

- SA Strategic Plan,
- Member Protection Policy,
- Code of Conduct,
- ASADA Compliant Drug Policy

A number of other initiatives are underway and will contribute to the successes of our Association in the future. These include;

- Heart Foundation and JRFH Memorandum of Understanding
- Further updates to the Skills Development package for athletes, coaches and officials
- SA Global Insurances; Alignment and costs savings
- Constitution Review – Proposed Changes to align us with SA Strategy
- 2017 Rules update and publishing (FISAC and SA)

Overall, the last 16 months has been very successful and places us in a strong position to continue to develop our sport.

I look forward to being part of the Association in the next 12 months, and invite you all to communicate with your committee with any ideas for improvement as you see fit.

Keep skipping and all the best,

Regards,

Original Signed

Luke Winstanley
President
Skipping Australia